

# CROSSROAD ACADEMY

## CHARTER SCHOOL OF BUSINESS

470 Strong Road, Quincy, FL 32351 \* Phone (850) 875-9626 Fax (850) 875-1403

[www.mycacs.com](http://www.mycacs.com)

## TRANSPORTATION GUIDE

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### *PARENT MORNING DROP-OFF PROCEDURES*

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- Please do not drop off any children BEFORE 7:00 because there is not enough supervision and the school will not take any liability for students dropped off before 7:00AM.
- When parents drop off students in our parent loop, students should proceed down the sidewalk, which leads directly to the cafeteria.
- Students report to the gym if they are not eating breakfast until 7:40AM.
- At 7:45, students recite the pledge of allegiance, listen to the national anthem and are escorted to class where homeroom administration takes place. If student arrives to school after 7:45AM, they must enter through the main door.
- ANY STUDENT ARRIVING AFTER 7:45, A PARENT MUST COME INSIDE AND THE STUDENT MUST BE SIGNED IN.

### *PARENT AFTERNOON PICK-UP PROCEDURES*

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- Due to the complexity of the last hour, (bus changes, homework assignments, afternoon announcements, gathering materials, going to lockers, etc..) students are not released between 2:00-2:30PM.
- Parent pick-up students are released at 2:35PM. As safety is our top priority, beginning September 1, in order to pick-up child(ren) up from the parent loop, you **MUST** have a CACS CURRENT Parent pick-up decal in your window. **Decals are \$5.00 each.** You **MUST** register your vehicle with the office.
- Starting September 1, students will only be released to registered vehicles. If you do not have a decal, you must park, come in the office, present your ID and sign your child out.

### *MORNING BUS PICK-UP PROCEDURES*

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- In order for our students to arrive to school on time, they ride the secondary buses. (Those are buses going to middle and high schools first.) *Most* students ride their neighborhood bus to East Gadsden, West Gadsden, or Shanks and **transfer** to the buses coming to Crossroad.
- Transferring is a very safe process and we encourage families to choose bus riding as their mode of transportation. Our district transportation office telephone number is 850-627-6858.

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- Bus students dropped off in the bus loop should proceed down the “bus-loop sidewalk” which also leads directly to the cafeteria.

### AFTERNOON BUS PICK-UP PROCEDURES

Students are assigned to 1 of 6 buses that transport our children to their afternoon destinations. Buses numbers change frequently so we have given the buses titles. We understand that sometimes these destinations will change. When it does, a change of transportation form will be necessary to ride a different bus. The busses are listed below:

- 4- Service (Yellow Sun)– Mr. Knight (Hillside, Shaw Quarter, St. Hebron, Havana)
- 22- Commitment (Blue Moon) – Mr. Lanier (St. John, Greensboro, Chattahoochee)
- 32-Inspire (Orange Lightning Bolt) – Ms. Evans (Circle Drive, East Quincy, Midway)
- 34-Character (Purple Star)–Howard –(South 90 from High Bridge Rd to Friendship)
- 46-Achievement (Red Heart) – Mr. Dantley – (Shiloh & Gretna)
- 77-Accountability (Green Arrow)- Mr. Sconiers – (Triple Oaks/Omega, North 90 High Bridge Rd to Douglas City)

PLEASE NOTE: All visitors must present a valid ID upon entering campus.